

## MINUTES

### HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

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The Harris County Emergency Services District No.24 met in a regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, February 24<sup>th</sup>, 2021 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:25 am and all of said persons were present: Commissioner Lee SPILMAN, Commissioner Loretta ROBINSON, Commissioner Eva GARCIA, and Commissioner Maria GOMEZ.

Also, present were Fire Chief Dave PARKER, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Gregory KUENSTLER, Arthur NAVARRO, Robert MATHEWS, Julio PADILLA, Luis MENDEZ, Guan LEE, Chris SZOSTAK, Leroy RAMIREZ, and Joe LEGGETT with Aldine Fire & Rescue, and Ira COVELER Attorney with Coveler & Peeler.

#### 3. TO RECEIVE PUBLIC COMMENT:

Commissioner GARCIA wanted to thank the District Chiefs for their help during the winter storm.

#### 4. TO APPROVE THE MINUTES OF PRIOR MEETINGS:

Motion by Commissioner GARCIA and seconded by GOMEZ and approved with a vote 5 to 0 to approve the minutes of prior meetings.

5. TO RECEIVE THE TREASURER'S REPORT:

Amanda CARRIER presented the Treasure's report as of February 2021:

Chase Checking Account Balance: \$287,094.26

Chasing Saving Account- Property Tax: \$2,950,630.32

Chase Grant Account: \$156,265.14

Texas Class Account-Real Estate- \$13,261.92

Texas Class Account-Reserve: \$13,103,401.31

Wells Fargo-Sales Tax Collections balance: \$383,250.53

Wells Fargo Account- Station Construction balance: \$24,824.96

Prosperity Account-Billing Funds balance: \$225,663.08

Total in all accounts: \$17,144,391.52

Tax Collections collected year to date: \$692,831.67

Motion by Commissioner GOMEZ and seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to accept the treasure's report for the month of February 2021.

6. TO PAY DISTRICT BILLS, INCLUDING APPROVAL OF COMMISSIONER FEES AND EXPENSE REIMBURSEMENTS, AND TAKE ACTION ON ANY COMMISSIONER REQUESTS TO ATTEND A CONFERENCE OR OTHER TRAINING EVENT:

Motion by Commissioner SPILMAN, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to pay Districts bills.

7. RECEIVE A REPORT FROM BRAD DILL REGARDING PROPERTIES BEING DEVELOPED BY THE DISTRICT AND TO REVIEW, DISCUSS, AND TAKE ACTION ON RELATED MATTERS:

Brad DILL presented the board a monthly report with the status of the following projects: Administration Building and Station 21. (View attachment)

Motion by Commissioner ROBINSON and seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to pay the three tax accounts on the property for the Administration building. (View attachment)

Motion by Commissioner GARCIA and seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to approve the waterline easement and temporary construction easement.

8. TO RECEIVE A REPORT FROM RICARDO MARTINEZ OF MARTINEZ ARCHITECTS AND TAKE ACTION ON DISTRICT CONSTRUCTION MATTERS, INCLUDING THE APPROVAL OF ANY PAY APPLICATIONS OR CHANGE ORDERS:

Ricardo MARTINEZ from Martinez Architects presented the board a brief monthly description of the following projects: Station 11, Station 41, Station 21, and the Administrative Building.

No action, item tabled.

9. TO REVIEW AND TAKE ACTION ON MATTERS RELATED TO COVID-19:

No action, item tabled.

10. TO RECEIVE CHIEF PARKER'S REPORT REGARDING FIRE OPERATIONS, RESCUE ACTIVITIES, AND PERSONNEL TRAINING SESSIONS DURING THE PREVIOUS MONTH:

Report for the month of January 2021 presented by Chief PARKER; total responses: 160, total numbers of apparatus responding: 217, total In-District on-scene calls: 108, mutual aid: 19, mutual aid received: 05, calls year to date: 160, total training hours: 605.

Chief NAVARRO informed the board that Julio PADILLA passed his TCFP exam, additionally, Chief NAVARRO informed the board that Robert MATHEWS passed his Engine Operator exam.

Motion by Commissioner GOMEZ and seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to approve the chief's report for the month of January 2021.

11. TO REVIEW, DISCUSS, AND TAKE ACTION ON THE DISTRICT'S BUDGET:

No action, item tabled.

12. TO REVIEW AND APPROVE REQUISITION REQUESTS SUBMITTED FOR THE PURCHASE OR REPAIR OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES, AND APPARATUS:

No action; item tabled.

13. TO RECEIVE A REPORT REGARDING SOCIAL MEDIA AND UPCOMING EVENTS FROM THE DEPARTMENTS PUBLIC RELATIONS REPRESENTATIVE:

Community Liaison SANTIAGO informed the board of Member Trivia Tuesday of a new way for the community to know the men and women who serve Aldine each and every day.

No action, item tabled.

14. TO APPROVE OUT OF DISTRICT TRAINING REQUESTED OR REQUIRED OF COMMAND STAFF, FIREFIGHTERS, AND DISTRICT PERSONNEL:

No action; item tabled

15. TO REVIEW, DISCUSS, AND TAKE ACTION ON MATTERS RELATED TO THE RECENT FREEZE IN TEXAS:

Chief PARKER presented to the board an overview of Winter Storms Uri and Viola. (View attachment)

No action, item tabled.

16. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH SAFETY CODE §775.251:

No action; item tabled

**Closed session began at 12:22 pm**

17. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE § 551.071 TO CONSULT WITH LEGAL COUNSEL:

18. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

19. EXECUTIVE SESSION PURSUANT TO GOVERNMENT CODE §551.074, TO DISCUSS DISTRICTS PERSONNEL MATTERS:

**Open session resumed at 12:46 pm**

20. TO DISCUSS AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING, AND/OR TERMINATION OF DISTRICT EMPLOYEES:

No action, item tabled.

21. TO REVIEW, DISCUSS, AND TAKE ACTION ON MATTERS AFFECTING THE DISTRICT'S REAL PROPERTY:

No action, item tabled.

22. TO REVIEW, DISCUSS, AND TAKE ACTION ON THE PURCHASE, SALE, OR LEASE OF REAL ESTATE:

No action, item tabled.

23. TO REVIEW AND APPROVE SUBMITTAL RECEIVED FROM THE DISTRICTS COMMISSIONERS SEEKING COMPENSATION AS PERMITTED BY TEXAS HEALTH AND SAFETY CODE §775.038:

Motion made by Commissioner SPILMAN, seconded by Commissioner GOMEZ with a vote of 5 to 0 to approve compensation for Commissioner SPILMAN, Commissioner GARCIA, Commissioner ROBINSON, Commissioner GOMEZ and Commissioner LOYD for the month of February 2021.

24. TO DISCUSS ANY NEW ITEMS WHICH NEED TO BE ON THE AGENDA FOR SUBSEQUENT DISTRICTS MEETINGS:

No action, item tabled.

25. ANNOUNCEMENTS BY THE BOARD OR DEPARTMENT:

No announcements.

26. ADJOURNMENT:

Commissioner GOMEZ moved for adjournment; Seconded by Commissioner GARCIA with a vote of 5 to 0 to adjourn the meeting.

**The meeting adjourned at 12:50 pm.**